

San Juan Group Steering Committee Meeting Minutes

Date: August 25, 2024

Start of meeting: 9:10 am

People present at meeting: Shanna S., Jim G., Barbara P., Sheri M., Bob M., Jessica F., Cynthia L., Jeanette W., Adee M.

On zoom: Lorainne, Charles, Lenore, Jason, Andrea, Betty, Mike M, Heather, Dean, Sandy, Karen

Chair: (Shana)

No report.

Co-Chair: (Steve G.)

No report.

Treasurers Report: (Nikki)

Nikki is absent. Heather will give the report.

Co-Treasurer: (Heather)

Heather: We have had some good months, and donations are up. Is it ok if I call the treasurers for the individual meetings that aren't completing their envelopes?
Barbara: Yes. Shana: The central office can set up an account for us using our credit card. However, there isn't a way for them to identify whPo is approved to use it. There is a small chance that someone else could use it without permission.

Cynthia: I motion that we approve the use of the credit card at Central office for literature. The chance of someone misusing it is very small. Barbara seconded, and motion passed. Charles: Have the percentages on donations to our central office, area, district changed? Heather: No. Charles: I thought it was based on a percentage of total donations received. Heather: No, the total amount donated is based on the remaining balance after expenses and prudent reserve. **July 2024 financial report:** Total revenue - \$6,879.00, Total expenses - \$4,608.00., Total donations to NY Central office, area, district - \$2,271.00

Website: (Jane H.) IT Support: (Jason)

Jason: Jane has everything updated. Jason: I received the new credit card and have updated Verizon, GoDaddy, Zoom and TextMagic payment methods. Is there anything I missed? Nothing reported.

GSR: (Jessica F.)

Jessica: GSR meeting is held first Thursday of the month in Laguna Niguel. Next meeting is Sept 5. I attended the August 1st meeting. We are district 12, area 9, and if you want to know more, please reach out. Labor Day picnic scheduled for Sept 2. Beth is looking for help, please contact her to volunteer.

There will be DJ, games, speaker, hamburgers, hot dogs, bake off contest, etc. International convention taking place next year in Canada. There is a bundle of two books available at NY Central office. There is a new young peoples' video being taken out to high schools. Thank you for letting me be of service.

Facilities: (Randy)

Not in attendance. Shana: reached out to him, and he still plans on being our Maintenance person.

Intergroup: (Jeanette)

Jeanette: Meeting is held in Costa Mesa on the 2nd Wed. of the month. I attended. On Sept 27 at Tewinkle park there is a BBQ picnic. Women to Women conference being held in San Diego September 20-22, 2024. There is a new bank of rooms available, if you'd like to stay at the hotel.

Grapevine Rep. (Daleen)

Not in attendance. Shana: I reached out to her, and her report states that the Grapevine is going to have a journal in American sign language coming soon.

Supplies: (Caitlyn)

Not in attendance. Shana: Caitlyn couldn't make it; but texted her report. She reports that \$782.00 was spent in supplies. She will get napkins and to go containers asap. She'll be on vacation Sept 27 through Oct 7th. So we don't run out of supplies, can someone check on them while she is gone? No volunteer at this time. Cynthia: I motion to set up an account at Smart and Final. Shana: Seconded. Jason: I'd like more information on the security measures to an account like that. Nikki: I can research. Shana: We will table the motion until next month.

Literature: (Mike M.)

Mike: Literature is up to date and filled. I will purchase more as soon as I can confirm with central office that they have the credit card info. I will need to be out for a few weeks with knee surgery. Nikki: Asked about price of meeting directories. Barbara: it's on the back of the price list. Mike: I'd suggest we post the price. Lenore: I'll make a sign with my nifty label maker.

H&I: (Lenore)

Lenore: We met this past Wed; meetings take place on 3rd Wed of the month, at the Canyon Club. We had 5 new H&I panel members. They filled 7 panels for OC area. Permit has been secured for chili cook off Oct 26 at Tewinkle Park, Costa Mesa. This is our one and only fundraiser for the year. It will be Halloween theme, and there will be a dog costume contest. There is a very private group of H&I on Facebook. Chino jail, and juvenile jail are both looking for panelists.

CCC: (Barbara/Sandy):

Barbara: No new information from us. Church is very happy with us.

Secretary (Cynthia):

Cynthia: I apologize for not completing the minutes. I revised them this morning and should have them complete very soon. Shana reached out to Randy, and he is still our Maintenance person. I will send him the reupholstery info.

Old Business:

None.

New Business:

Jim: Meeting that I represent is the Men's Step study that recently joined the SJ AA Group. Our meeting has been in existence for 30 years. Our first meeting here was August 14, and we already have new people attending. I misunderstood the rent amount, as the paperwork shows \$100 a month. Shana & Barbara: Explained that all the funds collected go to the rent in the envelope. A separate collection is taken for cake, chips, etc. Sheri: I thought that cake, chips receipts were taken out of collections. Barbara: No sorry. Over the years, we have voted on this multiple times, and this is the policy. Cynthia: We could add this information to the secretary's instructions on the front table. No one volunteered to do this.

Close out of the meeting with the serenity prayer. End of meeting: 10:15 am