

## San Juan Group Steering Committee Meeting Minutes

Date July 28, 2024

Start of meeting: 9:09

People present at meeting: Shanna S., Steve G., Barbara P., Cynthia L., Jeanette W., Nikki L., Adee M., Jill G.

On zoom: Jeff, Karen, Kevin, Heather, Andrea, Jessica, Jason, Mike, Dede, Jill, Lenore

Chair: (Shana)

No report.

Co-Chair: (Steve G.)

No report.

Treasurers Report: (Nikki)

Nikki: We report a month behind to have a complete picture of our finances. Looking at the history, we are trending down a bit. Heather has been the person emptying the safe. She is finding a lot of envelopes without the correct info – please make sure the correct information is on the envelopes.

Missing envelopes: Wed night meeting June 19, June 25<sup>th</sup>, Wed noon meeting missing for the 26<sup>th</sup>, etc. Barbara: When I was treasurer, I had to personally call the members who didn't submit the envelopes. We should send out a text blast about this. Various members discuss. Cynthia: I'll send out a text blast on the importance of filling out the envelopes correctly. Nikki: All the donations will be paid out next month to the various entities. Barbara: We will meet with the bank to get the credit card info corrected. We have added Heather to the bank account. Mike: Literature account will be set up once Nikki has the credit card info; Jason will send that info to her. **June 2024 financial report:** Total revenue - \$6,056.60, Total expenses - \$4,560.65., Total donations to NY Central office, area, district - \$1,495.95.

Co-Treasurer: (Heather)

No report.

Website: (Jane H.) IT Support: (Jason)

Jason: Jane is out recovering. Everything is up to date. We would prefer any documents to be posted to the website to be pdf or word files. Photos don't work as well.

GSR: (Jessica F.)

Jessica: Meeting held first Thursday of the month. No GSR this month because of 4<sup>th</sup> of July. Labor Day picnic coming up on Sept 2, San Clemente. We are district 12, area 9, and if you want to know more, please reach out.

Facilities: (Randy)

Not in attendance. Shana: I will reach out to him to follow up. Karen: I have reupholstery contact info. Shana: Please send it to Randy to coordinate.

Intergroup: (Jeanette)

Jeanette: Intergroup meeting is held in Costa Mesa on the 2<sup>nd</sup> Wed of each month. I attended. Intergroup Annual BBQ and Picnic coming up on Sept 22, at Tewinkle park, Costa Mesa. Women to Women conference is September 20- 22, 2024. We always close with the responsibility statement.

Grapevine Rep. (Daleen)

Not in attendance. Shana: Will reach out to her.

Supplies: (Caitlyn)

Not in attendance. Shana: Caitlyn is out sick. She reports that \$400 spent in supplies. Jeanette: asked about disposable gloves. Shana: I'll look for them.

Literature: (Mike M.)

Mike: Literature is up to date and filled. Poster is in the closet. Cynthia: requests Daily Reflections in English. Mike: Sure!

H&I: (Lenore)

Lenore: We had a busy meeting last week. 3<sup>rd</sup> Wed of the month, at Canyon Club. We have a new co-director for H&I, Luis. He created a new way to sign up for panels, and it goes quicker now. 6 new H&I sign ups for panels. Chino Jails need panelists. Santa Ana jails will start having panels again by the end of August. 4 new requests for panels. Chili Cook off on October 26, 2024 at Tewinkle Park, Costa Mesa. This is our only fundraiser of the year. Please start spreading the word. Jeff: Question about website. Website info given.

CCC: (Barbara/Sandy):

Barbara: No new information from us.

Secretary (Cynthia):

Cynthia: Minutes are completed; still looking for several secretary's info - Monday 7:30pm, Thurs Alanon at 10 am and 5:30. Friday Noon discussion and Sat night Beginner Mtg.

Old Business

Cynthia: I volunteer to find a spot to display the I am responsible poster. Group agreed.

New Business:

None.

Close out of the meeting with the serenity prayer. End of meeting: 9:50 am