

San Juan Group Steering Committee Meeting Minutes

Date January 28, 2024

Start of meeting: 9:10

People present at meeting: Adee M., Shanna S., Steve G. , James S. , Jeff, Pat M., Jeanette W., Caitlin O., Nikki L., Gustavo, Keith, Jack L., Dennis G. , Randy A.

Members on zoom: Mike M., Kathy C., Kenny T., Betty, Jillian C., Brenda VL., Alana P., Daleen, Bill G., Lenore, Freddy, Miss Verna, Jason, Jessica F., Sandy B.

Chair: (Adee)

Old business: There is a men's meeting on Thursday at 7pm that is back on the schedule.

Last month we discussed having a steering committee meeting regarding safety issues for the behavior of a specific member. This member has been contacted via phone and email to not attend the meetings here as this jeopardizes our lease with the church. Lockbox issue is still in process as we haven't been able to find a lock with a short code that only works between certain hours.

Co-Chair: (Shawna S.) No report.

Treasurers Report: (Nikki)

Nikki: Last month we reported the point in time figures. Numbers are quite different once the month is completed. Total figures for Dec. 2023: Contributions: \$5,851.00, Expenses: \$3,740.00, Donations: \$2,111.00. January contributions are being entered as quickly as I can. Full report to come at February meeting. The donation envelopes are being filled out correctly, so not as many mysteries. Randy: Are there any groups not contributing? Nikki: There are 2 groups that aren't really making their "rents" – Monday 7:30 pm. & Sunday Aloha 6:30. We encourage our members to support these meetings.

Jeff: I would like to encourage recovery homes to attend these smaller meetings. Also, I've noticed that the secretaries announce different rules for this space in the 10 – 12 meetings that I attend here each week. Adee: I did put the guidelines in all the groups' binders. We will check the binders to make sure each one has the information. Jeff: I would also like to see digital files of the phone lists. Randy: Each meeting is autonomous, and responsible for their own list. Lenore: I can email Jeff a template. Each group can have a vote to have a phone list person.

Co-Treasurer: (Bill G.) No report.

Website: (Jane H.)

Jane is absent. Jason: has reported no issues with the website. Daleen: There is a correction to the women's 9:30am meeting. Jason: Please put all the details in the request form on the SJG website and I'll correct. Kathy: brought up security for the zoom meetings and how to prevent bombers. She suggested we have a steering committee on Saturdays as in previous years. Adee: We had steering committee meetings on Saturday during the covid lockdown. The SJG can't

have 2 Steering Committee meetings. James: I have the info for preventing and discouraging zoom boomers. I will forward it on.

GSR: (unfilled) No report.

Facilities: (Victor) Victor absent. No issues reported.

Intergroup: (unfilled) No report.

Grapevine Rep. (Patrick)

Patrick: reported there is a new project called the Armed Forces Interview Project. They would like all military, active or veteran, to tell their story. Please go to the website: Militaryoutreach@aa.org to contribute. The International convention 2025 is scheduled for July 3 – 6, in Vancouver.

Supplies: (Nick)

(Report given by Cynthia for Nick) \$914.64 spent on supplies for January. We purchased coffee twice this month costing \$377.00. We also purchased de-icer as requested, and hand sanitizer refills for the dispensers, total cost \$90.00. Thanks for letting me serve.

Literature: (Shawn)

Shawn is not present: Adee has stocked the literature, and the newly elected person will continue this.

H&I: (Lenore)

Lenore: Attended the H&I meeting, various panels were filled with leaders. There are plenty of panels that need available leaders, please attend the next meeting if interested. \$8K in literature was purchased for the H&I groups. Central office has new printed directories available for \$2. They request more frequent donations so they can balance out their cash flow.

Secretary (Cynthia):

Cynthia: I printed a list of meetings, and posted it on the table, so the new secretaries can fill out their information. I've recorded those that have completed it. I downloaded the new secretary list to TextMagic and sent out reminders of the Steering Committee Meeting. It was successful.

CCC: (Barbara/Sandy):

Sandy: We have secured another year lease at \$2800. Jack: Do we have that in writing? Sandy: Yes.

Old Business

Randy: I would like to see us host workshops here; how do I do that? Jack: Once you have a date and time, we can ask the church to use the space. Adee: SJG would need to approve any use of

the space first. There is a form to fill out; and there will be rent due. Betty: Are there guidelines for workshops? Adee: They must be AA conference approved workshops. Shana: This is included on the form.

New Business:

Adee: Big thanks to all the committee members for their service! Regarding Elections: Shana has inherited the Chair, as co-chair from this last year.

Vice-Chair: 2-year commitment technically, as you inherit the Chair the next year. Steve has volunteered, voted and passed.

Treasurer: Nikki will continue on, thank you! Co-treasurer: So far no volunteers..

Secretary: Cynthia has volunteered to continue if there are no other volunteers. Vote taken and passed. GSR: is a 2-year commitment. They attend the GSR Meeting on the first Thursday of the month, and the Steering Committee once a month. Jessica has volunteered. Voted and passed.

Supplies: Nick is willing to continue unless there is another volunteer. Caitlin volunteered, voted and passed.

Literature: 1 year commitment, purchase supplies at Laguna Niguel OC central office. Mike M. volunteered; voted and passed.

Intergroup rep: Jeanette. Voted and passed.

Webmaster: 1 year commitment, 1 year sobriety. Jane has volunteered to continue if there are no volunteers. No volunteers, Adee will notify her when she is back from her trip.

Facilities: Randy volunteered. Voted and passed.

Grapevine rep: information from the Grapevine is reported to Steering Committee. Daleen volunteered, voted and passed.

H&I Rep: Lenore recently voted in.

IT/Technical Support: Jason, are you interested, or is there anyone else? No one else volunteered. Jason reported he's done the website for 7 years, and IT/Tech Support for 3 years. Cynthia: You are a saint! Randy: You have been canonized.

Nikki: would like to discuss the autonomous meetings next month.

End of meeting: 10:28 am