

Position: Literature

Sobriety Requirement 1 Year

Length of Commitment 1 Year

Specific List of Responsibilities and Activities Required:

- Keep the meeting room bookcase stocked with AA Literature
- Keep the pamphlet racks stocked with a variety of pamphlets
- Attend Steering Committee meeting on the last Sunday of the month
- Miscellaneous responsibilities include
 - Keep Orange County Meeting Schedule booklets in stock
 - Keep "Newcomer Packets" in stock
 - Keep the folder for SJ Group Meetings stocked
 - Pick up current Lifelines, notices for Conferences and other AA events for meeting room
- Must be available to make trips to the AA Satellite office to buy books, pamphlets, etc. as needed (usually every 2-3 weeks)